

**GOVERNMENT OF MEGHALAYA
GENERAL ADMINISTRATION (B) DEPARTMENT**

No.GAB.34/2026/1

Dated Shillong, the 28th July, 2026.

OFFICE MEMORANDUM

Subject: Allotment and provision of accessible infrastructure in Government residential quarters for Persons with Disabilities (PwDs).

The undersigned is directed to say that the Government has been considering measures to ensure equitable access, inclusive residential accommodation and barrier-free infrastructure in Government residential quarters for Persons with Disabilities (PwDs).

In pursuance of the Rights of Persons with Disabilities Act, 2016 and in order to facilitate accessible residential accommodation for eligible Government employees with benchmark disabilities, the following provisions shall be observed in respect of Government residential quarters under the administrative control of the General Administration Department:

1. Applicability

- 1.1. These provisions shall apply to Government residential quarters under the administrative control of the General Administration Department.
- 1.2. The provisions shall apply to regular Government employees possessing disabilities certified under the Rights of Persons with Disabilities Act, 2016.

2. Eligibility:

To qualify for allotment under **PwD category**, an applicant shall:

- 2.1 Possess a valid Unique Disability Identity (UDID) Card or disability certificate issued by the competent authority;
- 2.2 Fulfill any other such conditions as may be prescribed by the Government from time to time.

3. Allotment of Quarters

- 3.1. Ground-floor quarters shall, as far as practicable, be preferentially allotted to employees with locomotor disabilities or severe mobility impairments.
- 3.2. Preference may also be accorded for allotment of quarters located in proximity to the employee's place of posting, subject to availability.
- 3.3. A separate waiting list for PwDs shall be maintained.

5. Accessibility and Barrier-Free Infrastructure

As far as practicable, designated quarters earmarked for PwD employees shall incorporate accessible and barrier-free features in conformity with applicable accessibility standards and Government guidelines, including the following:

5.1. Access and Entry Facilities

The approach to and entry into residential quarters shall be designed or modified, wherever feasible, to permit safe and convenient access for persons with disabilities. At least one entrance to the residential unit shall be accessible and clearly identifiable. Ramps, where provided, shall be constructed with non-slip surfaces and suitable gradients and shall be equipped with handrails on both sides. Entrance landings shall provide adequate space for wheelchair users to maneuver comfortably. Appropriate tactile or textural indicators may also be provided for the benefit of persons with visual impairments.

5.2. Sanitary and Bathroom Facilities

Toilets and bathrooms in designated quarters shall, as far as practicable, be adapted to facilitate safe and independent use by persons with disabilities. Such facilities may include non-slip flooring, grab bars, support rails, level-entry access, accessible washbasins and fittings, and sufficient maneuvering space for wheelchair users. Easy-to-operate fixtures and emergency assistance mechanisms may be installed wherever feasible.

5.3. Staircases and Vertical Movement

Where staircases form part of the access route, appropriate safety features shall be provided to facilitate movement by persons with disabilities. Such features may include continuous handrails, warning tiles, tactile indicators, contrasting edge markings and other measures intended to improve visibility, orientation and safety. Braille indicators may also be provided wherever practicable.

5.4. Internal Accessibility and Essential Utilities

The internal layout of designated quarters shall, as far as practicable, permit convenient movement and use by persons with disabilities. Doorways, corridors and circulation spaces shall be designed or adapted to facilitate wheelchair access. Electrical switches, service controls and other frequently used fixtures shall be installed at accessible heights and locations. Corridors and common circulation areas shall remain unobstructed and adequately illuminated.

5.5. Accessible Parking Facilities

Where parking facilities are available, designated parking spaces may be reserved for eligible PwD allottees. Such parking spaces shall, as far as practicable, be located close to building entrances and designed to facilitate safe boarding, alighting and movement of persons with disabilities. Appropriate signage indicating reserved parking shall be prominently displayed.

5.6. Pedestrian Pathways and External Circulation

Pathways, walkways and other pedestrian access routes within residential complexes shall, as far as practicable, be maintained in a manner that facilitates safe movement by persons with disabilities. Such pathways shall be reasonably level, free from unnecessary obstructions, adequately illuminated and provided with suitable tactile or visual indicators wherever feasible. Consideration shall also be given to minimizing conflicts between pedestrian and vehicular movement

5.7. Emergency Safety and Evacuation Measures

Appropriate measures shall be taken, wherever feasible, to ensure the safety of persons with disabilities during emergencies. Such measures may include audible and visual alarm systems, illuminated emergency signage, accessible evacuation routes and other arrangements necessary for safe evacuation and emergency response.

6. Maintenance and Grievance Redressal

6.1. The Estate Officer shall ensure periodic inspection and maintenance of accessibility features in designated quarters.

6.2. A grievance redressal mechanism shall be made available for addressing complaints relating to allotment, accessibility barriers, infrastructure deficiencies and maintenance issues.

6.3. Complaints received from PwD allottees shall be accorded priority for redressal.

Sd/-

(Shri. C. V. D. Diengdoh, IAS)

Commissioner & Secretary to the Government of Meghalaya
General Administration Department

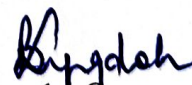
Memo No.GAB.34/2026/1 -A

Dated Shillong, the 28th July, 2026.

Copy to:

1. The P.S. to the Hon'ble Chief Minister, for kind information of the Hon'ble Chief Minister.
2. The P.S. to the Hon'ble Minister i/c General Administration Department, for kind information of the Minister.
3. The P.S. to the Chief Secretary to the Government of Meghalaya for kind information.
4. The P.A. to the Commissioner & Secretary to the Government of Meghalaya, General Administration Department, for kind information.
5. The P.A. to the Commissioner & Secretary to the Govt. of Meghalaya, Social Welfare Department.
6. The P.A. to the Commissioner & Secretary to the Govt. of Meghalaya, Public Works Department.
7. The P.A. to the Secretary to the Govt. of Meghalaya, General Administration Department.
8. The Estate Officer, General Administration Department.
- ✓ 9. NIC, Meghalaya for uploading in the official website.
10. All Administrative Departments.
11. Office copy.
12. Guard file.

By Order etc.,



Deputy Secretary to the Government of Meghalaya
General Administration (B) Department